

**UNIVERSITY OF MISSOURI-KANSAS CITY
SCHOOL OF MEDICINE**

FACULTY COUNCIL

PURPOSE

- To provide faculty members within the School of Medicine with the opportunity to participate in the governance and policy development activities of the School.
- To provide faculty members with an opportunity to review and comment on policy and procedural recommendations by other School Councils when those policies or procedures impact faculty affairs.
- To provide a forum for open discussion and communication of activities at the various partner institutions which may be of general faculty interest.
- To provide a faculty forum for direct communication between its members and the administration of the School of Medicine.

COMPOSITION

- The Faculty Council will consist of ten (10) elected members, two (2) representatives will come from each of the five partner institutions: Children’s Mercy Hospital, St. Luke’s Hospital, Western Missouri Mental Health Center, School of Medicine and Truman Medical Center- one (1) from TMC Hospital Hill and one (1) from TMC Lakewood.
- The Chairman of the Faculty Council will be elected by a majority vote of the ten (10) Council members.
- Clerical and administrative support for the Council will be provided by the Office of Faculty Affairs.

MEMBERSHIP

- Members of the Faculty Council will hold an academic appointment from the School of Medicine.
- Members will serve two-year terms with staggered appointments such that one-half of the members will be appointed every year.
- The Chairman of the Faculty Council will hold that position for a period of one (1) year.
- Members may hold positions for no more than two (2) consecutive terms (four years).
- Unexpected vacancies for any Council position will be filled through the same mechanism as was used to designate the vacating Council member.

MEETINGS

- Faculty Council meetings will be held at the School of Medicine on the Hospital Hill campus and St. Luke’s Hospital.
- The Council will meet at least six times per year, but may decide to meet more frequently as faculty issues or other concerns dictate.
- Arrangements for meetings, including room reservations and notification of faculty, will be handled through the Office of Faculty Affairs in conjunction with the Faculty Council representative at St. Luke’s Hospital.
- Faculty Council meetings will be open to all members of the faculty.
- A quorum of Council members is not necessary for a meeting to proceed unless the Council wishes to take formal actions or make specific recommendations. In the latter instances, a quorum of one-half of the membership is required.

- Actions or recommendations undertaken by the Faculty Council and the minutes of Council meetings will be reviewed by the Coordinating Committee and forwarded to the Dean.
- The Agenda for each meeting will be determined by the Chairman and may include individual Department or Hospital reports and other relevant business for which Council members feel Faculty input is warranted. Business items for the Council Agenda may be submitted by individual faculty members, Council members, the Dean and other official Councils or Committees at the School of Medicine.